

Plan Procurements
(Pre-Planning & Planning Phase through Strategic Procurement Plan)

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Scope of Today' s Discussion

- Strategic Procurement Plan (SPP)
 - Q & A

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Phase-1

Whether to procure

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Phase-1 (Procurement Planning Inputs)
Whether to procure?

Need Identification

- Preliminary Scope Statement
(Strategic Procurement Plan)
- Departmental requirements
- Consolidated Statement
- Annual Development Plan (ADP)
- Project Management Plan
(Procurement Plan)

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(Procurement Plan) 4

Phase-1 contains drafting of:

- Strategic Procurement Plan(SPP)

Constituents & Considerations

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Phase-1 (Stakeholder Inputs)
Bid Committees' TORs

Procurement Planning may also include TORs & composition of:

- Bid Scrutiny Committee
- Technical & Financial Evaluation Committee
- Purchase & Selection Committee
- Inspection Committee

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Phase-2

What to procure

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Phase-2 (Procurement Planning Inputs)
What to procure

Goods and Services Acquisition (SPP)

Risk-Value Relationship Quadrant

Low Value/High Risk (Quadrant 2)	High Value/High Risk (Quadrant 4)
Low Value/Low Risk (Quadrant 1)	High Value/Low Risk (Quadrant 3)

Risk ↑

Relative Value →

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Phase-2 (Procurement Planning Inputs)
What to procure

Detailed Requirements in SPP

- background and description of requirement;
- key stakeholders;
- linkages with other projects;

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Phase-2 (Procurement Planning Inputs)
What to procure

- Detailed Requirements in SPP
 - timeframes and logistics;
 - estimated cost; and
 - current supply arrangements/transition implications

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Phase-2 (Procurement Planning Inputs)
What to procure

- Risk Management Strategy
 - Risk Identification
 - Risk Assessment
 - Risk Mitigation
 - Monitoring & Control
 - Insurance

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Phase-2: Requirement Gathering:

Preparation of a **Knowledge Document**

Request For Information (RFI) Conferences

- Product Definition
- Specification design
- Draft Standard Bidding Documents

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Phase-3

How to Procure

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Phase-3 (Procurement Planning Tools)
How to procure

- ◆ Procurement Modes
- ◆ Contracting Types
- ◆ Contracting Methodologies
- ◆ Procurement Regulations

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Procurement Modes

- Modes of Procurement
 - NCB
 - ICB
 - Petty Purchases
 - Request For Quotation (National Shopping)
 - Direct Contracting
 - Negotiated Tendering

PPP mode not available in PPRA Rules 2004

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Procurement Modes

Rule-21: Open Competitive Methods

- Procuring Agencies to engage in Open Competitive Procedures
- As mentioned in Rules 22-37

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Procurement Modes

Rule-36 (c):

NCB: Provided further that such allowance of time shall not be less than fifteen (15) days in the case of national competitive bidding and;

ICB: thirty (30) days in the case of international competitive bidding;

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Exceptions to PPRA Rules 2004

Rule-14:
Procurement Opportunity mandatory to advertise for certain financial threshold

Exceptions:

- National security
- Disclosure of information
- Proprietary in nature
- Intellectual property of a single source

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Contracting Types

- Fixed Price Method
- Time & Materials Method
- Cost Re-imbursable Method

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Contracting Methodologies

- Single Stage One Envelop bidding
- Single Stage Two Envelop Bidding
- Two Stage Bidding
- Two Stage Two envelop Bidding

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Phase-4

Procurement Documents

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Phase-4 (Procurement Planning Outputs)
Procurement Documents

- PC-1
- Procurement Plan (PP)
- Statements of Work (SOW)
- Work Breakdown Structure (WBS)
- Procurement Documents (Solicitations)**

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Thankyou

Q&A

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